*Example of thank you letter to GO*

*(with all to SG)*

District Treasurer Name

Address

Email and/or telephone number

GO Name

Address

Postcode

Date

Dear <salutation>

Re: Scotland’s Gardens Scheme, Garden Name

On behalf of Scotland’s Gardens Scheme, I would like to thank you for your donation of £XXX, which included £XXX Gift Aid following your recent opening Your contribution to Scotland’s Garden’s Scheme’s beneficiaries (Queen’s Nursing Institute for Scotland, The National Trust for Scotland Garden Fund, Maggie’s Centres and Perennial) is greatly appreciated.

Thank you very much indeed for opening your garden and supporting Scotland’s Gardens Scheme.

Yours sincerely,

District Treasurer Name

District Treasurer

Scotland’s Gardens Scheme, <District Name> Branch

Encl.