*Example of thank you letter to GO*

*(with a nominated charity)*

District Treasurer Name

Address

Email and/or telephone number

GO Name

Address

Postcode

Date

Dear <salutation>

Re: Scotland’s Gardens Scheme, Garden Name

On behalf of Scotland’s Gardens Scheme, I would like to thank you for your donation of £XXX, which included £XXX Gift Aid following your recent garden opening. Your contribution to Scotland’s Garden’s Scheme’s beneficiaries (Queen’s Nursing Institute for Scotland, The National Trust for Scotland Garden Fund, Maggie’s Centres and Perennial) is greatly appreciated.

In accordance with your instructions I have sent a cheque for 60% of your donation to your nominated charity <*charity name>*.

Thank you very much indeed for opening your garden and contributing to Scotland’s Gardens Scheme as well as to the charity (s) of your choice.

Yours sincerely,

District Treasurer Name

District Treasurer

Scotland’s Gardens Scheme, <District Name> Branch

Encl.